

**Big Spring School District**  
**Newville, Pennsylvania**  
**Board Meeting Minutes**  
**March 7, 2022**



---

*The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and section 504 coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.*

## **1. Opening Meeting**

### **1.a. Call to Order - President Bill Swanson**

The Board of School Directors for the Big Spring School District met in the Mount Rock Elementary School Gymnasium at 8:00 pm with eight (8) Board of School Directors present: William Swanson, President; Todd Deihl, Vice President; William Piper, Secretary; Kenneth Fisher, Robert Over, Frank Myers, Richard Roush, and John Wardle.

Absent: Alexis Hurley

Others in attendance: Kevin C. Roberts, Jr., Superintendent; Bill August, Assistant Superintendent; Nicole Donato, Director of Curriculum & Instruction; Michael Statler, Business Manager; Donna Minnich, Board Minutes; Rob Krepps, Director of Technology; and Darrin Baughman, Technology Support.

### **1.b. Pledge to the Flag**

President Bill Swanson led all individuals present in the Pledge to the Flag.

## **2. Approval of Minutes**

Approval of the Regular Board Meeting Minutes and the Committee of the Whole Meeting Minutes for February 22, 2022.

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

**3. Student/Staff Recognition and Board Reports** - No Student Representatives

**4. Financial Reports**

**4.a. Payments of Bills**

General Fund

Procurement Card	\$	41,375.05
Checks/ACH/Wires	\$	5,266,547.98
Capital Projects Reserve Fund	\$	-
Cafeteria Fund	\$	360.65
Student Activities	\$	<u>11,905.42</u>
<b>Total</b>	<b>\$</b>	<b>5,320,189.10</b>

Motion by Mr. Deihl was seconded by Mr. Wardle to approve the Payment of Bills as presented  
Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush  
Motion Carried unanimously. 8-0

**5. Reading of Correspondence**

**6. Recognition of Visitors** – 19 visitors signed in for the meeting

Mr. Swanson announced the Board met in Executive Session prior to the meeting to discuss legal matters.

**7. Public Comment Period**

Pastor Bill Beck – offered a prayer of encouragement for the Board members, administration, staff, students, and community.

Kendra Sheaffer – offered comments regarding the posting of meeting agendas and meeting minutes.

Chuch Burns – offered comments regarding ESSER funding.

Lisa Shade – thanked the administration for prompt action and communication of the transportation protocols and asked the Finance Committee to pursue budget options without imposing a large tax increase.

Trish Bankes – offered comments regarding public comment and the district health and safety plan.

Violet Flynn – offered comments regarding face masks.

George Yuhas – offered comments regarding his perception of a Sunshine Law violation.

Ella Reinford – offered comments regarding the constitution and freedom of rights.

Charlotte McDonald – offered comments regarding advocacy of the rights of district residents.

Carol Graham – thanked the administration and Board members for their service.

Tony Wiser – offered comments regarding masking and the planetarium project.

Madelyn Blaney – offered comments regarding the term global citizen.

George Yuhas – offered comments regarding meeting process, citizen advocacy, and the Sunshine Law.

**8. Old Business**

**9. New Business**

**10. Personnel Items - Actions Items**

**10.a. Recommended Additional Mentor for 2021-2022**

Based on the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended additional mentor for 2021-2022 is listed below:

Inductee	Building/Subject	Curriculum Mentor
Jan Beck	High School World Language	Megan Anderson

The administration recommends the Board of School Directors approve the 2021-2022 mentor teacher as presented.

**10.b. Recommended Approval of the Spring Coaching Roster**

A list of the spring coaching positions, and recommended personnel has been prepared by Randy Jones in the Athletic Department and reviewed by Stacy Lehman, Human Resources Coordinator. A copy of the list has been included with the agenda. The 2021-2022 salaries established for these positions are based on the current contract between the Big Spring Association and the Big Spring School District.

The administration recommends the Board of School Directors approve the spring coaching roster for 2021-2022 of extra-curricular personnel and establish the salaries for these positions based on the current contract between the Big Spring Education Association and the Big Spring School District.

**10.c. Recommended Approval for Coaching Staff Updates**

Mr. Joseph Sinkovich, Athletic Director, received a coaching resignation and would like to recommend an individual for a coaching position and request approval of a volunteer coach:

- Jaclyn Nickel for the position of Middle School Head Track Coach
- Curt Saylor as a Volunteer Coach for Softball
- Kami Kump has submitted a letter of resignation from the position of Assistant Softball Coach effective immediately

The administration recommends the Board of School Directors approve the coaching updates as presented.

**10.d. Classified Staff Resignations**

- Nancy Mummau has submitted a letter of resignation from her position as a High School Paraprofessional effective June 9, 2022 for the purpose of retirement.
- Nancy Stum has submitted a letter of resignation from her position as Administrative Assistant to the Custodial and Maintenance Departments effective August 12, 2022 for the purpose of retirement.
- Wilma Marpoe has submitted a letter of resignation from her position as Head Middle School Custodian effective June 30, 2022 for the purpose of retirement.

The administration recommends the Board of School Directors approve the staff resignations as presented.

**10.e. Request for Leave - Mrs. Michelle Paris**

Mrs. Michelle Paris, High School Paraprofessional, is requesting a leave of absence to begin Tuesday, March 8, 2022 through approximately Tuesday, May 31, 2022 with a return date of Wednesday, June 1, 2022.

The administration recommends the Board of School Directors approve Mrs. Paris' leave of absence to begin Tuesday, March 8, 2022 through approximately Tuesday, May 31, 2022 as presented.

Motion by Mr. Deihl was seconded by Mr. Wardle to approve New Business Personnel Item 10 a – e, as outlined and recommended above. Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush Motion Carried unanimously. 8-0

## **11. New Business - Actions Items**

### **11.a. Recommended Approval of the Proposed 2022-2023 School Calendar**

The administration drafted a proposed school district calendar for the 2022-2023 school year and copies of the proposed calendar were provided to the Board of School Directors at the February 22, 2022 Board meeting as an information item.

The administration recommends the Board of School Directors approve the proposed 2022-2023 school calendar as presented.

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

### **11.b. Recommended Approval of the BSEA Trustee for the South Central Trust**

The District is allowed four South Central Trust Trustees. The District's trustees are the Assistant Superintendent, Human Resources Coordinator, BSEA rep, and Business Manager. In January, the board approved Mr. William August, Mrs. Stacy Lehman, and Mr. Michael Statler. The BSEA trustee for SCT will be Ms. Lauren Hetrick. The four trustees will have a term of January - December 2022. The Board will approve the four trustees each December.

The administration recommends the Board of School Directors appoint Ms. Lauren Hetrick as the District's South Central Trust Trustee.

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

### **11.c. Recommended Approval of the Proposed CAIU 2022-2023 General Operating Budget**

A summary of the Capital Area Intermediate Unit General Operating Budget of the 2022-2023 school year is included with the agenda. The proposed budget reflects a 0% increase for the 2022-2023 school year.

The administration recommends the Board of School Directors approve the Capital Area Intermediate Unit's 2022-2023 General Operating Budget as presented.

Motion by Mr. Deihl was seconded by Mr. Wardle

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

**11.d. Recommend Approval of Capital Project Contracts**

The Board of School Directors have previously approved the scope of the below projects. The agenda item tonight is the official approval of the capital project contracts.

- **Newville Hallway Door to Gym** - On January 10, the Board of School Directors approved three projects for Newville Elementary - hallway door to gym, soundproof cafeteria, and widening of door #10. The board approved widening of door #10 on the February 22nd board meeting. The administration is not moving forward with soundproofing the cafeteria due to not finding a viable option. The administration did find a feasible option for the hallway door connecting to the gym. The proposal is through KPN.
- **Erate Technology Project** - Replace network switches and Wi-Fi access points, net costs not to exceed \$250,000.

The administration recommends the Board of School Directors approve the 2022 Capital Project proposals. The funding will come from the Capital Project Fund.

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

**11.e. Recommendation for Mini-Thon Bingo Fundraiser**

High School Principal, Mr. Jason Shover, is requesting permission to conduct a MiniThon Bingo Night Fundraiser in the high school cafeteria on Sunday, April 24, 2022 from 5:00 - 9:00 pm.

The administration recommends the Board of School Directors approve the High School MiniThon Bingo Night Fundraiser as presented.

Motion by Mr. Deihl was seconded by Mr. Wardle

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

**11.f. Recommended Approval for the Caring Place Agreement**

Dr. Abigail Leonard, Supervisor of Ancillary Services, would like to recommend the approval of a two-year Caring Foundation Agreement. The Caring Foundation is a nonprofit corporation that makes available, at no cost to the community, certain grief support services for grieving children, teens and their families through the program known as the Highmark Caring Place. The Foundation will provide training and support for Big Spring School District's School Counselors to be able to run grief counseling groups for students who have experienced a recent loss.

The administration recommends the Board of School Directors approve the Caring Foundation Agreement as presented.

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

## 12. New Business - Information Item

### 12.a. Aide Positions through ESS the District's Contracted Service Provider

Dr. Abigail Leonard, Supervisor of Ancillary Services, received notification of an ESS resignation:

- Samara Rook - effective March 28, 2022

## 13. Discussion Item

## 14. Board Reports

**14.a. District Improvement Committee - Mr. Fisher and Mr. Myers** - Nothing offered

**14.b. Athletic Committee - Mr. Deihl, Mr. Fisher, Mr. Myers, and Mr. Wardle** – Nothing offered

**14.c. Cumberland Perry Area Career and Technical Center - Mr. Piper and Mr. Wardle** – Mr. Piper shared that he and Mr. Wardle attended the February 28 meeting and provided updates to the Board including highlighting that more than 1,000 students have applied for 500 seats at CPACTC next school year.

**14.d. Building and Property Committee - Mr. Over, Mr. Piper, Mr. Roush, and Mr. Wardle** – Nothing offered

**14.e. Finance Committee - Mr. Deihl, Mrs. Hurley, Mr. Over, and Mr. Piper** – Nothing offered

**14.f. South Central Trust - Mr. Deihl** – Nothing offered

**14.g. Capital Area Intermediate Unit - Mr. Swanson** – Mr. Swanson stated negotiations and the construction project are progressing and the next meeting will be March 24, 2022.

**14.h. Tax Collection Committee - Mr. Swanson** – Nothing offered

**14.i. Future Board Agenda Items** – Nothing offered

### 14.j. Superintendent's Report

Dr. Roberts shared district enrollment is 2,456 actively enrolled students and noted that is 54 students over PDE projections. He also stated there are 68 students in our own cyber offering, 154 in outside cyber charter schools and 120 students enrolled at CPACTC developing skills to be highly effective as they prepare to go out into the workforce.

Dr. Roberts attended the school musical, *The Wizard of Oz* and stated the cast, staff, set design, and every aspect of the musical was outstanding. He congratulated everyone who worked diligently to make the show possible.

Dr. Roberts stated that from an athletic standpoint, the high school swim team did well at PIAA District III Swimming Championships this past weekend. He said we had many medalists and will be sending Matthew Raudabaugh, Nick Egger, Luke Hand, Reese Ward, Ray Gutshall, and Courtney Cherricks to the state competition at Bucknell in 2 weeks. Dr. Roberts said Matthew Raudabaugh who won a gold medal in the 100 breaststroke also set a new District III meet record. He congratulated the entire swim team and wished everyone the best of luck moving forward to states.

Dr. Roberts said spring sports started today for the high school and will start next week at the middle school and wished those students the best of luck in preparing for their upcoming sports seasons.

## 15. Meeting Closing

### 15.a. Business from the Floor/Board Member Comment

Mr. Wardle said he was thankful for public comment, is excited for our spring sports, and pleased that we are continuing to offer education 5 days a week for all students and attributes that success to our community, schools, teachers, and School Board.

Mr. Myers shared that he participated in Read Across American Day and was impressed that our retired teachers, administrators, and student athletes supported the event for students at Oak Flat Elementary School. Mr. Myers also stated he participated in the High School Belco Reality Fair and was pleased with the process of students researching and choosing an occupation, searching for housing, buying a car, planning a budget of food, clothing, and everything needed to live which provides a real eye-opening opportunity for kids to learn the realities of living on their own. Mr. Myers said it was an excellent and well-organized event for the students.

Mr. Deihl stated he attended the musical and that it was a wonderful show and an excellent experience.

Mr. Swanson commended Mr. Wonders and the students who presented during Committee of the Whole and said he recommends every Board Member attend genius hour if they get the opportunity.

### 15.b. Public Comment on Future Board Agenda Items

George Yuhas suggested the Board research the Sunshine Law.

### 15.c. Adjournment

Motion to adjourn by Mr. Wardle was seconded by Mr. Deihl

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

Meeting adjourned at 8:53 pm, **Monday, March 7, 2022.**

Next scheduled meeting is **Monday, March 21, 2022 at the Big Spring Middle School Auditorium**

  

---